**Important notice:**

This form shall be used for drafting purposes of project outlines.

It does not constitute an application form and will not be accepted as a valid project outline if handed in. Only complete online submissions will be considered to be part of the EUKI selection process. All fields marked with \* are required. All fields marked with ^ will be predefined drop down lists in the online form.

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| 1.1 Project | |
| Project title\* |  |
| Country/countries of implementation\*^ |  |
| Project start – end\* |  |
| Support area\*^ |  |

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| 1.2 Applicant | |
| Name\* (Organisation) |  |
| Name in local language |  |
| Institution\*^ |  |
| Legal entity status |  |
| Non-profit\* (y/n) |  |
| Average turnover (last three commercial years)\* |  |
| Full postal address\* |  |
| Country\* |  |
| Name\* (Contact) |  |
| Telephone\* |  |
| Fax |  |
| Email\* |  |
| Website |  |
| Number of total staff\* |  |
| Number of staff for project\* |  |
| Year established\* |  |
| Comment on average turnover and total staff |  |
| Experience in target region\* (years) |  |
| Experience of activities relevant for the project\* (years) |  |

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| 2. Brief description | |
| Brief description: Describe content and goal of the project in no more than 1000 characters\* |  |

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| 3. Project Concept | |
| 3.1 Starting situation in the country of implementation/target region\*: Please indicate the present situation and the project context as a reference scenario and elaborate on possible obstacles, which currently hinder the reduction of greenhouse gases in a specific subject area (bullet points). (max. 1400 characters) |  |
| 3.2 Target group\*: Please list any actors/groups who benefit from the measures. (max. 1000 characters) |  |
| 3.3 Outcome (overarching project goal)\*: Please indicate as precisely as possible any concrete changes in the partner country and/or relationship and networks between the focal countries, societies and/or economies of the project that may be directly attributed to the project. Please also describe important qualitative and quantitative milestones in this process and, if applicable, indicate how the project will be integrated in strategies and/or initiatives in the target country. (max. 1400 characters) |  |
| 3.4 Outputs (specific project goals)\*: Products, services and sets of regulations/standards, as well as their use by the partners and target group, which will arise as a result of project activities (in bullet points). (max. 1400 characters) |  |
| 3.5 Planned measures and activities\*: Please list the activities that must be carried out to achieve each specific project goal (output), and group them into work packages. List the activities within each work package in the form of bullet points and add notes as necessary. Please also explain how possible obstacles (as desribed in 3.1) can be overcome. (max. 2000 characters) |  |

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| 4. Expected long-term results (impacts) | |
| 4.1 Long-term results (impacts)\*: Please indicate the expected long-term results (impacts) the project will have in the target country/region. (max. 1400 characters) |  |
| 4.2 Securing of sustainability after the approval period\*: Please indicate how the (ongoing) use of project results can be ensured after the end of the approval period. Where necessary, please describe the financing required. (max. 500 characters) |  |
| 4.3 Replicability of results, potential multiplier effect\*: Please indicate what measures the project will take in order to replicate its results. (max. 500 characters) |  |

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| 5. Mainstreaming of the project | |
| 5.1 Integration of project in strategies of target country\*: Please indicate how the project responds to the needs of the partner country/countries, the relationships between partners in Germany and the partner countries and/or on other into planned or existing measures or projects of the partner country / the international debate.  (max. 1000 characters) |  |
| 5.2 Synergies and connections to other projects and sectors in target country\*: Please indicate possible synergies and links to other relevant projects and sectors of German, European and/or international cooperation. (max. 1000 characters) |  |

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| 6. Budget (in EUR) | |
| 6.1 Planned funding requirements (overall project) | |
| External services\*  (EUR) |  |
| Personnel\*  (EUR) |  |
| Travel expenses\*  (EUR) |  |
| Other funding requirements\*  (EUR) |  |
| Supporting costs/ Administration costs\*  (EUR) |  |
| = Total volume |  |
| Notes on financial requirements: Please provide further details about investments, equipment, external services and other required financing (max. 500 characters) |  |

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| 6.2 Planned financing (overall project) | |
| EUKI grant |  |
| Own funds provided by submitter/implementing partners\* (EUR) |  |
| Third party grants\* (EUR) |  |
| = Total volume |  |
| Notes on planned financing: (max. 500 characters) |  |

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| 6.3 EUKI grant\* | |
| 2018 (EUR) |  |
| 2019 (EUR) |  |
| 2020 (EUR) |  |
| 2021 (EUR) |  |
| = Total EUKI financing\* |  |

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| 6.4 Planned allocation of EUKI grant and own funds to project implementing partner(s)\* | |
|  | EUKI grant\* (EUR) |
| Submitter |  |
| Please note that there cannot be more than 3 implementing partners. An implementing partner is a project partner that receives financing from the lead partner in order to support the lead partner in implementing the project. Thus, as a matter of principle, the same legal provisions apply that apply to the original recipient of financing. The grant is passed on to fulfil the implementing partner’s own duties (e.g. to fulfil statutory duties). The implementing partner has a direct, substantive interest in the overall success of the project or the purpose of the support. | |
| Implementing partner 1: |  |
| Implementing partner 2: |  |
| Implementing partner 3: |  |

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| 7. Miscellaneous | |
| 7.1 Genuine own interest in the project\*: Please state the applicant's (implementing partner's) own interest in realising the project. (max. 500 characters) |  |
| 7.2 Need for public funding\*:  Please indicate why the project could not be implemented without EUKI financing. (max. 500 characters) |  |
| 7.3 Preclusion of state aid\*: Please demonstrate that project activities do not include economic activities in the sense of European legislation on State aid. Please elaborate on how there is no market for any activities of the project and that there will not be any market distortion due to project activities. When in doubt, please consult the Commission Notice on the notion of State aid as referred to in Article 107(1) of the Treaty on the Functioning of the European Union (2016/C 262/01). (max. 500 characters) |  |
| 7.4 Other information\*: Additional information, which is relevant to the assessment and funding of the project, can be listed here. (max. 500 characters) |  |

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| Annex 1: Implementing partners | |
| Applicant | |
| Steering Structure: Please describe the steering structure of the project consortium, cooperation between implementing partners and upload an organisation chart of the structural arrangements. (max. 500 characters) |  |
| Technical division of labour: Please summarise the technical tasks of every partner and describe their interaction. (max. 500 characters) |  |
| Country of implementation: x | |
| Implementing Partner | |
| Name |  |
| Name in local language |  |
| Institution^ |  |
| Legal entity status |  |
| Non-profit status |  |
| Average turnover of the last three financial years in EUR (incl. comments) |  |
| Full postal Adress |  |
| Country |  |
| Contact |  |
| Telephone |  |
| Fax |  |
| E-Mail |  |
| Website |  |
| Number of total staff |  |
| Number of staff for this project |  |
| Year established |  |
| Experience in target region |  |
| Experience of activities relevant for the project |  |

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| Annex 2: References | |
| Project reference(s) | |
| Project title |  |
| Project start - end |  |
| Country of implementation |  |
| Project goals and activities which are connected to this project |  |
| Total volume |  |
| Implementing partner’s own funds |  |
| Financier/donor (funds provided by...) |  |